

**REPORT TO: HEALTH & SOCIAL CARE SERVICES COMMITTEE ON  
28 MAY 2008**

**SUBJECT: SERVICE DEVELOPMENT & IMPROVEMENT PLAN 2008-09**

**BY: DIRECTOR OF COMMUNITY SERVICES**

**1. REASON FOR REPORT**

1.1 This report presents for approval the annual Community Services Department's Development & Improvement Plan 2008-2009 (**APPENDIX 1**)

1.2 This report is submitted to Committee in terms of Section E(1) of the Council's Administrative Scheme relating to the functions of the Council as Social Work Authority under the Social Work (Scotland) act 1968.

**2. RECOMMENDATION**

**2.1 It is recommended that the Health & Social Care Services Committee:-**

**(i) considers and agrees the Community Services Department's Service Development & Improvement Plan for 2008-2009 and;**

**(ii) agree that monitoring reports be presented in the future to the Health & Social Care Services Committee and the Audit & Performance Review Committee as required.**

**3. BACKGROUND**

3.1 Each year the Community Services Department prepares a Service Development & Improvement Plan. The 2008-2009 plan takes account of revisions to key Corporate planning documents, the priorities set out in the Single Outcome Agreement and the actions required following Service Inspections. The revised plan also reflects developments in legislation and policy across the key areas of service delivery.

3.2 Each of Community Services three divisions reports to a different Committee. Housing services have reported their Service Improvement Priorities to Policy Committee on 30 April 2008, whereas a revised plan in relation to Children & Families Social Work will be presented to Children & Young People Services Committee on 11 June 2008.

**4. SUMMARY OF IMPLICATIONS**

**(a) Corporate Development Plan/Community Plan/Service Improvement Plan**

Actions identified in the Service Development & Improvement Plan will enable the achievement of the priorities outlined in the Council's key strategic planning documents and the Single Outcome Agreement.

**(b) Policy and Legal**

There are no policy or legal implications arising from this report.

**(c) Resources (Financial, Risks, Staffing and Property)**

The developments prioritised within the Service Development & Improvement Plan will determine how resources are targeted.

**(d) Consultations**

The Service Managers responsible for delivering the priorities in the Service Development & Improvement Plan have identified the priorities and have been fully consulted during the planning process.

**5. CONCLUSION**

**5.1 The Committee is asked to agree the Service Development & Improvement Plan for 2008-2009 and agree to quarterly reporting for monitoring purposes.**

Author of Report:  
Background Papers:  
Ref: